

Leytonstone School

Great things will grow

Head Teacher: Ms Jessica McQuaid

Wednesday, 26 August 2020

Re: Beginning Year 7 at Leytonstone School

Dear Parents and Carers,

I hope you are well that you have not been inundated with too much information about the transition process from primary to secondary school. This is the last communication you will receive from us here at Leytonstone School before the September start.

All staff at the school are very excited to meet our new Year 7 cohort and so much has been prepared in order for their start to run as smoothly as possible.

As a school community, we are planning to mitigate risk and keep pupils safe as part of our response to Covid-19 by:

- **Keeping pupils in cohort 'bubbles'** – Pupils in Year 7 will not mix with any other year groups in the school.
- **Staggering school start and end times** – Year 7 pupils will begin school at 8:40am each day and will have their own dedicated entry and exit points (main entrance on Colworth Road).
- **Limiting pupil movement around corridors** – In the main, pupils will remain in 'zoned' parts of the school and teachers will visit them in order to deliver lessons. Where pupils must move to lessons, we have arranged that no more than two bubbles will move at any one time.
- **Enhanced hygiene** – Each room in the building has been fitted with a hand sanitiser station. Pupils will sanitise their hands on entry to the school site and also on entry to any classroom. Toilets and surfaces are being cleaned much more frequently, and always before use by different bubbles.
- **Staggered break and lunch times** – Year 7 pupils have specially located areas and toilet facilities available to them at break and lunch times. Again, they will not come into contact with any other year groups at these times.
- **Reorganised classrooms** – Teaching spaces in the school have been reconfigured so that all pupils are facing the front. Class teachers will deliver learning from the front of the classroom at a distance of 2 metres from all pupils.
- **Specific use of PPE** – First aiders at the school will wear visors in order to protect others as will our team of LSAs (Learning Support Assistants) who often work in close proximity with pupils.

However, we do not want precautions against the spread of Covid-19 to be the total focus of Year 7's move to secondary school.

Year 7 pupils will begin school at 12:40pm on Thursday 3rd September. They will be taking part in some fantastic activities aimed at helping them settle into our Leytonstone family. All Year 7 pupils must arrive at school with their '*My Transition Passport*' booklet. This booklet will form an important part of their induction.

If you have not already done so, please also drop completed versions of the forms below in to the school reception:

- Leytonstone Home-School Agreement
- Photographs and Video Consent Form
- Responsible Internet Use in School
- Trips and Visits consent form

I want to take the opportunity to once again welcome you to Leytonstone School; we look forward to making this important five-year journey in partnership with you.

J McQuaid

Head Teacher