

AUTUMN TERM 2021 – INSTRUMENTAL AND SINGING LESSONS

Dear parents and carers,

As part of the Music department's extra-curricular programme, instrumental and vocal lessons for students are available and organised through Waltham Forest Music Service. Last term there were over 60 students in the school taking individual instrumental or singing lessons, and I would like to strongly encourage everyone to make the most of this opportunity.

Important information:

1. **LESSON TIMES:** All individual lessons are 20 or 40 minutes. Please note that lessons might happen remotely after school if government guidelines don't allow in-person lessons during school time. The school will be subsidising lessons for all pupil premium students and Music GCSE students as listed below. Tuition costs for 10 lessons (term) are as follows:

Individual 20 minute Lesson	£127.50
Individual 40 minute Lesson	£255
Pupil Premium 20 minutes (Subsidised 50%)	£75
Pupil Premium 40 minutes (Subsidised 50%)	£150

2. **FEES:** Fees are non-refundable and must be paid by **27th August 2021** to ensure a place. The payment instructions for these lessons will be on Parent Pay between **16th July and 27th August 2021**

Final date for applying for Summer Term lessons:	Final date for paying for lessons:
16 th July 2021	27 th August 2021

3. **ATTENDANCE:** It is students' responsibility to regularly check notices on the Music Service Lessons Google Classroom and confirm their lesson times. In the case of a teacher being absent, students will receive a credit towards a replacement lesson during the same term.
4. **INSURANCE:** It is parents'/carers' responsibility to insure a student's instrument. The school is not responsible for damage, theft or repair of instruments. Students leave instruments in school at their own risk. This applies to privately owned instruments or a private instrumental rental scheme.
5. **INSTRUMENTS HIRE:** Instruments can be hired from the Music Service for £23 per term, or £11.50 for families on a low income. Hire information will be provided after the first lesson, where the music teacher will introduce the instrument and check which size of type of instrument is best for each pupil. The service is unable to hire keyboards or drum kits, though teachers can recommend instruments to buy that would be suitable for your child and budget.

6. **SAFETY DURING COVID 19:** To ensure pupil's safety during this uncertain times, we have put safety measures in place. Lessons are might happen online over Zoom if we are unable to safely accommodate in person lessons. However, if lessons are going to change and be in person, measures are as follows:
 - a. Instrumental teacher and pupil must be at least 2m away from each other throughout the duration of a lesson (even during demonstrations).
 - b. Apart from woodwind and brass instruments, instruments can be shared (drums, keyboard/piano, guitar) but cleaning with disinfected wipes must be ensured by instrumental teacher after each pupil.
 - c. Pupils can only use their own woodwind and brass instruments and must not share them.
 - d. During 40 minute lessons, doors must stay open at all times to ensure ventilation.
7. **CANCELLING:** It is not possible to cancel during the term time. If you know that your child will be absent from a lesson, please let the teacher know at least 48 hours in advance.
8. **APPLICATION FORM:** If you would like to sign up your child for instrumental lessons, please do by **16th July 2021**, using the form below.

<https://forms.gle/BFfmC8bzXq9n2jjL7> OR

https://docs.google.com/forms/d/e/1FAIpQLSfpTD_TI5mm4hKmjkdwEW2QF0fFdEgK63b8T61Nxz3inE_6wQ/viewform?usp=sf_link

Please get in touch with me if you have any questions or need further information.

Yours sincerely,

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