

Leytonstone School - Parent, Teacher and Student Association

Minutes of meeting on 22 April 2021 at 6.30pm

In attendance at the meeting were the following:

Alison Standfast (Chair), Naoise McGeer (Secretary), Geta Iordache (treasurer), Gurpreet Kataora (staff), Cleo [insert surname] (parent), Clare [insert surname] (parent), Annette Loakes (parent), Steve Terry (parent)

Apologies from Sarah Brewster Andrew Dean

1. Treasurer's report

(a) Geta / Gurpreet to keep trying to contact previous treasurer (Jo) re bank

(b) £844 in bank account plus £118 from easter egg raffle - total £962

(c) Naoise, Geta and Gurpreet to meet w/c 26 April re bank account

2. Charitable status

For charitable status, the bank account issue must be resolved.

LSPTSA has adopted the Parentkind constitution.

For the bank account, the officers elected to the committee, the co-chairs, treasurer and secretary will need to complete a trustee declaration.

ACTION: Naoise to circulate the trustee declaration to the elected officers in the week commencing 26 April 2021.

3. Summer event

Event all depends on government guidance re Covid

Agreed: 2 x events; 1 for KS3 and 1 for KS4. Ticketed Disco, with food stalls raffle. School has equipment for music. Possible - students / parent to organise music?

Food - Costco, can use school kitchen

Action: A. Naoise to liaise with school re dates - 2 consecutive Fridays?

B. Naoise to liaise with Gurpreet re health and safety, rules, safeguards of holding events at school.

4. Social Media

Action: Point of contact for parents - Alison to set up Facebook and Instagram

5. AOB

Students unable to attend online PTA meetings for safeguarding reasons.

Date of next meeting - 10 May 2021 at 6.30pm

Annette to think about things that we can collect - stow brothers - sponsorship estate

Alison to contact estate agents to ask for money

to discuss - Parentkind lottery? - quick win money winners

Steve Terry to start hosting meetings and share code

Identification for ptsa cards

Naoise advertise ptsa meeting by parent text